



Midday Assistant

William Martin CE Infant and Nursery School; Harlow, Harlow

Job Ref No. ECC3133-36S

Position Start Date: 02/09/2024

Application Close: 24/06/2024 Midnight

Position Type: Teaching/Child Support

Contract Type: Full-time

Date of Interviews: W/C 24th June 2024

Pay Range: Scale 2

Contract Term: Permanent

Job Description

The Governing Body of William Martin Schools wish to appoint a well organised, friendly and reliable person to join our team of midday assistants (MDAs), ensuring the safety, welfare and good conduct of pupils during the midday break, in accordance with school policy, and under the direction of the Head of School.

About us:

We have a strong professional team at William Martin,

We can offer fabulous children and staff!

The school is part of the Chelmsford Diocesan Vine Academy Trust.

We are looking for a candidate who:

- A strong understanding of Health, Safety & Wellbeing of the Children in their care.

We need you to:

- Have a committed Christian Ethos
- Have a flexible approach to daily tasks and be able to work on their own initiative
- Can multitask and work calmly and accurately under pressure
- Be a team player
- Be Professional, enthusiastic and hard working
- Have a commitment to professional and career development

William Martin is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The appointment is subject to an enhanced DBS check and satisfactory references.

Visits are encouraged and warmly welcomed. For more information or to book a visit contact Sarah Hogg on 01279 424122 or email at the above address. Job Description is available on request.

Information about the School

William Martin Infant and Junior Schools are two form entry schools with a nursery also attached. Our school is a member of The Vine Schools Trust, the academy attached to the Diocese of Chelmsford. This allows us to work closely with other schools in the Trust including St James primary school in Harlow. Gina Bailey is Executive Headteacher of the three Harlow Schools. Being part of the Vine Schools Trust also means there a chance of progression within all The Vine Schools Trust Schools.

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All appointments are subject to safer recruitment requirements to ensure the safeguarding of children and young people. All positions will involve appropriate checks and clearances.

Documents

Please be aware that some uploaded documents may require special software such as Microsoft Word or Adobe Acrobat Reader to view.

[Job Description](#)

[Recruitment and Selection Policy Statement](#)

Information about the school

Contact Information

*The Headteacher
William Martin CE Primary Schools & Nursery
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Essex, CM18 6PN*

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Email: admin.williammartin@dcvst.org