

Key Information Sheet for Class Teacher at Howbridge C of E Junior School

This sheet sets out the key information for any candidates applying for the post of Class Teacher. Please read this information carefully and retain this sheet for reference during the application process.

Selection process:

Applications will be ranked against the person specification for the role.

All shortlisted applicants will be subject to:

1. A face to face interview with the selection panel which usually consists of the Head Teacher and members of the senior leadership team.
2. A session with a selection of pupils. This could be in the form of an interview, small group work or similar.
3. Presentation or similar task upon a specific pre-advised subject

Shortlisted candidates:

Prior to the interview date referees will be contacted to request references on all shortlisted candidates. Please ensure that you have given consent for your referees to provide a reference to avoid delays.

Interview date:

Interviews will be held at Howbridge Junior School on either **Monday 24th May or Tuesday 25th June 2024**. Please note the school does not reimburse candidates for interview expenses.

Further information and school visits:

Applicants who require further information or would like to visit the school should contact the school office on 01376 501 648 or email office.howbridge@dcvst.org .

Key Information for candidates regarding terms and conditions

Contract Term

This post is a Full Time position, **starting September 1st 2024**

Pay

This post is paid on Teachers' Main Scale. The full time pay range for this Scale is £30,000.00 to £41,333.00 per year.

Employees are paid monthly in twelve equal months per year.

Probation

All individuals new to employment with the Diocese of Chelmsford Vine Schools Trust will be required to satisfactorily complete a six-month probationary period.

All other terms and conditions are as described in the School Teachers' Pay and Conditions Document.

Safeguarding

The school is committed to safeguarding and promoting the welfare of children and expects all staff to follow this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure Barring Service.