

**Data Protection Officer Vacancy
(Permanent Position)
Internal Applicants Only**

The Vine Schools Trust

Start Date: As soon as possible

The Vine Schools Trust is looking for a self-motivated and enthusiastic team member with excellent GDPR knowledge and communication skills. The role will include supporting the Schools, Central Team and the Director of Finance and Operations in terms of GDPR and Operational Contractual Management. This position is for 37 hours per week, Monday to Friday, 52.14 weeks per year.

The ideal candidate will:

Have ambition, enthusiasm and the desire to make a difference;
Can demonstrate excellent organisation and communication skills;
Work well as part of a team;
Be committed to the ethos and aims of a Church School Trust.

In return we can offer:

A caring, friendly, Christian ethos that aims to develop everyone to their full potential and where every person is valued;
A supportive staff team;
A clear vision for the future.

Salary:

Vine Support Staff Scale 8, Point 25 – 28 (dependent on experience)

Place of work:

The Vine Schools Trust

Applications close on 21st February 2024.

Interviews will be held on 29th February 2024 via Teams.

If you are interested in this post, please email any questions or your completed application form to Suthan.santhaguru@dcvst.org.

A full Job Description and Person Specification, our Privacy Notice and our Recruitment & Selection Policy Statement are attached.

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