



Rolph Church of England Primary School and Nursery

Executive Headteacher: Mrs K Jones
Head of School: Mrs N Emrich
High Street, Thorpe-le-Soken, Essex CO16 0DY
Telephone: 01255 861317
Email: admin.rolph@dcvst.org
www.rolphcofeprimary.co.uk



Post: Midday Assistant
Hours: 10 hours per week (39 weeks per year)
Salary: Scale 2 (FTE £22,737)
Start date: as soon as possible after 26/02/24, once safeguarding pre-employment checks have been completed.
Location: Rolph Church of England Primary School

We are looking for a new Midday Assistant to join our fantastic lunchtime team at Rolph.

Our children are looking for an MDA who enjoys spending time with them, is able to supervise and organise games at lunchtime, can help them in the hall with their meals and who will ensure that lunchtimes are safe and happy for everyone.

Your role will also be to support the existing Catering Assistant set up ready for serving and you will also be involved in clearing up, ensuring that the kitchen is left clean and tidy and ready for the next day.

You do not need previous experience as training will be given as well as ongoing professional development. What you do need, is a passion to support children and the ability to work well as part of a team.

The successful candidate will:

- Be dedicated, positive & flexible.
- A caring and sensitive approach.
- A patient and positive attitude, along with a good sense of humour.
- Work well as part of a team.

We can offer you:

- A friendly environment where the focus is on developing and nurturing a lifelong love of learning.
- A team of fantastic teachers and support staff who are committed to achievement for all.

Interviews will be held on a rolling basis and we reserve the right to close the advert ahead of the deadline date so we strongly encourage a prompt application.

The position will start as soon as possible after 26/02/24, once safeguarding pre-employment checks have been completed.

Rolph is committed to safeguarding and promoting the welfare of our children and the successful candidate will be subject to safeguarding and safer recruitment checks prior to the appointment.

For further information please contact Admin Co-ordinator gemma.williams@dcvst.org

Applications closing date: 09/02/24 (midday)



Love Integrity Fellowship Endurance

