



St. Nicholas C. of E. V/C Primary School
The Street, Tillingham, Southminster, Essex, CM0 7TJ
Telephone: 01621 779263
Executive Head: Mrs Rebecca More
Head of School: Mrs Xanthe Glynn
Deputy Head Teacher: Mrs Tara Clarke

Catering Manager

Start date: 1st September 2022

25 Hours per week – Monday – Friday 8:30am – 1:30pm

39 weeks per year (term time only, plus one week)

Essex Salary Scale 5, Points 8 – 11. (Actual annual salary £11,789.44 – £12,761.13)

We have a vacancy for a Catering Manager to join our small, friendly catering team.

The postholder will be responsible for the operational efficiency of the catering service, planning, preparation and presentation of food and beverages to the required standard within the budget limitations as agreed with the school management.

Maintenance of the highest standards of personnel management, hygiene and health and safety.

We can offer you:

- enthusiastic, happy children who are eager to learn
- A friendly learning environment with welcoming, supportive colleagues
- A forward-thinking, productive school dedicated to the success of all children and staff

Information about the School

St Nicholas Primary School is one of four schools in the Dengie Hundred forming part of The Diocese of Chelmsford Vine Schools Trust. The Vine Schools Trust is a growing academy Trust currently serving twenty-three schools across the Diocese.

It is our aim to help our schools deliver, within a Christian context, the best educational, spiritual, physical, social and emotional outcomes for children and their families. This is achieved through a range of partnerships, including schools, each local community, churches and our Multi-Academy Trust.

Our school is committed to safeguarding and promotes the welfare of children and expects all staff to share this commitment. The appointment will be subject to a successful enhanced DBS check and additional pre-employment checks. A full job description and person specification, our Privacy Notice and our Recruitment & Selection Policy Statement are attached.

If you are interested in this post, please email any questions or your completed application form to Gaye.Dodds@dcvst.org.



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If you would like to arrange a visit to the school please call our office on 01621 779263.

Application Closing Date: 13th July 2022

Interviews will be held: TBC