



## Key Information Sheet for Class Teachers at Southminster C of E Primary School

This sheet sets out the key information for any candidates applying for the posts of Class Teacher. Please read this information carefully and retain this sheet for reference during the application process.

### **Selection process:**

Applications will be ranked against the person specification for the role.

All shortlisted applicants will be subject to:

1. A face to face interview with the selection panel which will include the Headteacher.
2. A session with a selection of pupils. This could be in the form of an interview, small group work or similar.
3. Presentation or similar task upon a specific pre-advised subject

### **Shortlisted candidates:**

Prior to the interview date referees will be contacted to request references on all shortlisted candidates. Please ensure that you have given consent for your referees to provide a reference to avoid delays.

### **Interview date:**

Interviews will be held at Southminster Primary School, date to be confirmed. Please note the school does not reimburse candidates for interview expenses.

### **Further information and school visits:**

Applicants who require further information or would like to visit the school should contact the school office on 01621 772732 or email [admin.southminster@dcvst.org](mailto:admin.southminster@dcvst.org)

## Key Information for candidates regarding terms and conditions

### **Pay**

This post is paid on Teachers' Main Scale. The full time pay range for this Scale is £25,714 to £36,961 per year (subject to Sep 2021 pay award).

Employees are paid monthly in twelve equal months per year.

**Probation**

All individuals new to employment with the Diocese of Chelmsford Vine Schools Trust will be required to satisfactorily complete a six-month probationary period.

All other terms and conditions are as described in the School Teachers' Pay and Conditions Document.