


Appendix A – Vine Schools Trust Performance Management Form

<div style="border: 1px solid black; width: 100%; height: 100%; display: flex; align-items: center; justify-content: center;"> <p>Add School Logo</p> </div>	<p>PERFORMANCE MANAGEMENT</p> <p>STRICTLY CONFIDENTIAL</p>	
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NAME OF REVIEWEE		
JOB TITLE		
NAME OF REVIEWER		
PM CYCLE DATES	From	To

Professional Standards applicable to the role	
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Key aspects of the school improvement plan relevant to the role	<ul style="list-style-type: none">
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Date of initial meeting	
Date(s) of informal review meeting(s)	
Date of final review meeting	

Objectives (Key performance priorities for the year)	Measures/Milestones (How/when will objective be achieved)	Summary of success/ achievements through the year (Record of evidence)

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Development required (Skills, knowledge etc.)	Delivery (How will development needs be met?)	Examples of application/impact (Has this added value to the role, how has this been applied?)

End of Year Review	
Assessment against Objectives (Summary of achievements, evidence etc.)	
Assessment of performance against job role	
Assessment of overall quality of teaching against relevant Professional Standards	
Assessment of reviewee's CPD activity	
Pay Recommendation (if applicable)	Performance Pay Progression criteria set out in the Pay Policy have/have not been met: Current Pay level: £ Pay Progression recommendation: new pay level: £

Signed..... (reviewer) Date..... Signed..... (reviewee) Date.....	Employee's comments
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