



Diocese of Chelmsford Vine Schools Trust

## Slotting Suitability Form

Surname (CAPITAL LETTERS):

Please return your completed form to:

The Diocese of Chelmsford Vine Schools trust,

COO,

Guy Harlings,

53 New Street,

Chelmsford,

CM11AT

Thank you for identifying that you feel you should be slotted in a position in the new structure.

The following information is necessary to ensure that full consideration can be given to all candidates. The information given will be treated as confidential.

**Section 1**

**Post Details**

Suitable for slotting as: \_\_\_\_\_

**Section 2**

**Personal Details**

Last name and title: \_\_\_\_\_ First name (s): \_\_\_\_\_

Previous names: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Home telephone no: \_\_\_\_\_ Home email address: \_\_\_\_\_

Work telephone no: \_\_\_\_\_ Work email address: \_\_\_\_\_

Address:

**Section 3**

**Present Role**

Vine School: \_\_\_\_\_

Current post title: \_\_\_\_\_

Current responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Section 4

### **Information in support of slotting suitability**

Please use the job description and person specification to detail the skills you have that make you suitable for slotting into the position identified in Section 1. Continue on an additional sheet if necessary.